



CARAGA STATE UNIVERSITY - CABADBARAN CAMPUS
Annual Procurement Plan FY 2024 - Internally Generated Fund - Realignment



Code (PA)	Procurement Program/Project	PMO/End User	Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for each Procurement Activity				Source of Funds	Estimated Budget (Php)			(brief description of Program/Activity /Project)
					Ads/Post of IAEB	Sub/Open of Bids	Notice of Awards	Contract Signing		Total	MOOE	CO	
	Training Expenses	CEIT, CTHM, C & A, Testing Fee, ADMINISTRATION,	NO	NP-53.9 Small Value Procurement	1st quarter-4th quarter				GOP	318,400.00	318,400.00		Training Expenses
	ICT Office Supplies Expenses	BUDGET, OCD, ACCTG, CO, PO, RO, HRMO, ITSO, OIGE, OCID, DRRM, GAD, PICO, QUAMS, CEIT, CTHM, CTHM LAB., CEIT LAB., EXT., SPORTS, DLHS, CLINIC COLLEGE, GUIDANCE OFFICE, MIS, LIBRARY, DLHS COMPUTER LAB., SHS, SCIE. PHYSICS LAB., I.D. GRAD. FEE, USG, INTERNET LAB, TIMBERLAND, CBA, HANDBOOK, CBA LAB, GENSERV, DEV FEE USG, CITTE, CITTE LAB., SMART CAMPUS,	No	NP-53.9 Small Value Procurement	1st quarter-4th quarter				GOP	1,641,807.84	1,641,807.84		ICT Office Supplies Expenses
	Office Supplies Expenses	BUDGET, OCD, ACCTG, CO, SO, PO, RO, HRMO, OPD, ITSO, OIGE, OCID, DRRM, GAD, QUAMS, CEIT, SECURITY, CTHM, CTHM LAB., CEIT LAB., EXT., RES., GEN-ED, SPORTS, DLHS, C & A, CLINIC COLLEGE, GUIDANCE OFFICE, MIS, LIBRARY, SHS, REGISTRAR, SCIE. PHYSICS LAB., GRAD. FEE, USG, TIMBERLAND, NSTP, OSAS, CBA, HANDBOOK, CBA LAB, GENSERV, ISO, DEV FEE USG, SHS LAB, CITTE, CITTE LAB.,	No	Shopping	1st quarter-4th quarter				GOP	1,399,942.53	1,399,942.53		Office Supplies Expenses
	Drugs and Medicines Expenses	BUDGET, MOTORPOOL, DRRM, CEIT, SECURITY, CTHM, CTHM LAB., GEN-ED, C & A, CLINIC COLLEGE, GUIDANCE OFFICE, LIBRARY, REGISTRAR, NSTP, CBA,	No	NP-53.9 Small Value Procurement	1st quarter-3rd quarter				GOP	620,137.80	620,137.80		Drugs and Medicines Expenses

Medical, Dental and Laboratory Supplies Expenses	CO, MOTORPOOL, DRRM, CEIT, CTHM LAB., EXT., RES., GEN-ED, C & A, CLINIC COLLEGE, GUIDANCE OFFICE, MIS, LIBRARY, REGISTRAR, SCIE. PHYSICS LAB., INTERNET LAB, TIMBERLAND, NSTP, CBA, DEV FEE USG, CITTE LAB.,	No	NP-53.9 Small Value Procurement	1st quarter-4th quarter	GOP	124,825.00	124,825.00		Medical, Dental and Laboratory Supplies Expenses
Fuel, Oil and Lubricants Expenses	GEN-ED, CBA, DEV FEE USG, ADMINISTRATION,	NO	NP-53.9 Small Value Procurement	2nd quarter-4th quarter	GOP	185,000.00	185,000.00		Fuel, Oil and Lubricants Expenses
Textbooks and Instructional Materials Expenses	LIBRARY,	NO	Competitive Bidding	2nd quarter	GOP	896,315.00	896315		Textbooks and Instructional Materials Expenses
Semi-Expendable Machinery	GENSERV, CITTE LAB.,	NO	NP-53.9 Small Value Procurement	1st quarter-3rd quarter	GOP	265,600.00	265,600.00		Semi-Expendable Machinery
Semi-Expendable Office Equipment	PO, OCID, CTHM LAB., CEIT LAB., EXT., CLINIC COLLEGE, SHS, REGISTRAR, SCIE. PHYSICS LAB., INTERNET LAB, CBA, DEV FEE USG, CITTE LAB.,	No	NP-53.9 Small Value Procurement	1st quarter-4th quarter	GOP	549,434.92	549434.92		Semi-Expendable Office Equipment
Semi-Expendable Information and Communications Technology Equipment	MOTORPOOL, RO, ITSO, OIGE, DRRM, GAD, PICO, CTHM LAB., CEIT LAB., EXT., RES., GEN-ED, C & A, GUIDANCE OFFICE, LIBRARY, DLHS COMPUTER LAB., SCIE. PHYSICS LAB., GRAD. FEE, USG, INTERNET LAB, TIMBERLAND, CBA LAB, GENSERV, DEV FEE USG, SHS LAB, CITTE LAB.,	No	NP-53.9 Small Value Procurement	1st quarter-3rd quarter	GOP	1,911,527.00	1911527		Semi-Expendable Information and Communications Technology Equipment
Semi-Expendable Communications	USG,	NO	NP-53.9 Small Value Procurement	1st quarter	GOP	10,000.00	10,000.00		Semi-Expendable Communications
Semi-Expendable Medical Equipment	CLINIC COLLEGE,	NO	NP-53.9 Small Value Procurement	1st quarter	GOP	40,000.00	40,000.00		Semi-Expendable Medical Equipment
Semi-Expendable Technical and Scientific Equipment	CTHM LAB., EXT., CLINIC COLLEGE, SCIE. PHYSICS LAB., USG, TIMBERLAND, CBA LAB, GENSERV, DEV FEE USG,	NO	NP-53.9 Small Value Procurement	1st quarter	GOP	468,640.00	468,640.00		Semi-Expendable Technical and Scientific Equipment
Semi-Expendable Other Machinery and Equipment	CTHM LAB., CEIT LAB., EXT., RES., HANDBOOK, GENSERV, DEV FEE USG, CITTE LAB.,	NO	NP-53.9 Small Value Procurement	1st quarter-4th quarter	GOP	779,825.00	779825		Semi-Expendable Other Machinery and Equipment

Semi-Expendable Furniture and Fixtures	SO, MOTORPOOL, HRMO, OCID, DRRM, CTHM LAB., EXT., GEN-ED, SPORTS, C & A, CLINIC COLLEGE, GUIDANCE OFFICE, MIS, GRAD. FEE, USG, INTERNET LAB, MA. ED. LAB., CBA LAB, GENSERV, DEV FEE USG, SHS LAB, CITTE LAB.,	No	NP-53.9 Small Value Procurement	1st quarter-4th quarter	GOP	1,757,484.00	1,757,484.00		Semi-Expendable Furniture and Fixtures
Other Supplies and Materials Expenses	BUDGET, OCD, ACCTG, CO, SO, MOTORPOOL, PO, RO, HRMO, OPD, ITSO, OIGE, OCID, DRRM, QUAMS, CEIT, SECURITY, CTHM, CTHM LAB., CEIT LAB., EXT., OASFA, GEN-ED, SPORTS, DLHS, C & A, CLINIC COLLEGE, GUIDANCE OFFICE, MIS, LIBRARY, DLHS COMPUTER LAB., SHS, REGISTRAR, SCIE. PHYSICS LAB., I.D, GRAD. FEE, USG, INTERNET LAB, TIMBERLAND, NSTP, CBA, CBA LAB, GENSERV, ISO, DEV FEE USG, POWERHOUSE, CITTE, CITTE LAB., SMART CAMPUS, ADMINISTRATION,	No	NP-53.9 Small Value Procurement	1st quarter-4th quarter	GOP	7,438,330.14	7438330.14		Other Supplies and Materials Expenses
Water Expenses	C & A, GUIDANCE OFFICE, USG, INTERNET LAB, TIMBERLAND, DEV FEE USG, ADMINISTRATION,	NO	NP-53.9 Small Value Procurement	1st quarter-4th quarter	GOP	68,405.00	68405		Water Expenses
Telephone Mobile Expenses	OCD, EXT., RES., OASFA, C & A, GUIDANCE OFFICE, LIBRARY, REGISTRAR, MA. ED. LAB., OSAS, DEV FEE USG,	No	NP-53.9 Small Value Procurement	1st quarter-4th quarter	GOP	97,390.00	97,390.00		Telephone Mobile Expenses
Internet Subscription Expenses	QUAMS, CTHM LAB., GEN-ED, C & A, GUIDANCE OFFICE, LIBRARY, REGISTRAR, INTERNET LAB,	NO	NP-53.9 Small Value Procurement	1st quarter-4th quarter	GOP	1,731,840.00	1731840		Internet Subscription Expenses
Repairs and Maintenance School Buildings	GUIDANCE OFFICE, LIBRARY, SCIE. PHYSICS LAB., INTERNET LAB,	NO	NP-53.9 Small Value Procurement	1st quarter-3rd quarter	GOP	842,146.00	842146		Repairs and Maintenance School Buildings
Repairs and Maintenance Other Structures	USG,	NO	NP-53.9 Small Value Procurement	2nd quarter	GOP	160,179.00	160179		Repairs and Maintenance Other Structures
Repairs and Maintenance Machinery	HANDBOOK, CITTE LAB.,	NO	NP-53.9 Small Value Procurement	1st quarter-2nd quarter	GOP	70,000.00	70,000.00		Repairs and Maintenance Machinery

Repairs and Maintenance Office Equipment	LIBRARY,	NO	NP-53.9 Small Value Procurement	2nd quarter	GOP	90,000.00	90000	Repairs and Maintenance Office Equipment
Repairs and Maintenance ICT Equipment	ADMIN, CEIT LAB, GRADUATION FEE, QUAMS, TIMBERLAND	NO	NP-53.9 Small Value Procurement	1st quarter-4th quarter	GOP	86,750.00	86750	Repairs and Maintenance ICT Equipment
Repairs and Maintenance Other Machinery and	ADMIN	NO	NP-53.9 Small Value Procurement	1st quarter-4th quarter	GOP	30,000.00	30000	Repairs and Maintenance Other Machinery
Repairs and Maintenance Motor Vehicles	MOTORPOOL, GENSERV,	No	NP-53.9 Small Value Procurement	1st quarter-4th quarter	GOP	151,504.00	151504	Repairs and Maintenance Motor Vehicles
Repairs and Maintenance SE ICT Equipment	QUAMS,	NO	NP-53.9 Small Value Procurement	1st quarter	GOP	10,000.00	10000	Repairs and Maintenance SE ICT Equipment
Repairs and Maintenance Other Property, Plant and Equipment	ADMIN	NO	NP-53.9 Small Value Procurement	1st quarter-4th quarter	GOP	30,000.00	30000	Repairs and Maintenance Other Property, Plant and
Insurance Expenses	INSURANCE,	NO	NP-53.9 Small Value Procurement	1st quarter-3rd quarter	GOP	300,000.00	300,000.00	Insurance Expenses
Printing and Publication Expenses	CTHM, GUIDANCE OFFICE, GRAD. FEE, TIMBERLAND, YR. BK. COLLEGE, ADMINISTRATION,	NO	NP-53.9 Small Value Procurement	1st quarter-4th quarter	GOP	1,871,786.00	1871786	Printing and Publication Expenses
Representation Expenses	CEIT, CTHM, EXT., RES., OASFA, C & A, GUIDANCE OFFICE, Testing Fee, LIBRARY, GRAD. FEE, TIMBERLAND, NSTP, OSAS, ISO, DEV FEE USG, ADMINISTRATION, OJT-CEIT,	No	NP-53.9 Small Value Procurement	1st quarter-4th quarter	GOP	3,167,649.44	3167649.44	Representation Expenses
Rents-Motor Vehicle	ADMIN, CULTURE & ARTS, SPORTS	NO	NP-53.9 Small Value Procurement	2nd quarter	GOP	384,900.00	384900	Rents-Motor Vehicle
Rents-Equipment	DEV FEE USG, CEIT, CITTE, GRADUATION, OJT-CTHM, RESEARCH	NO	NP-53.9 Small Value Procurement	2nd quarter-4th quarter	GOP	885,000.00	885000	Rents-Equipment
ICT Software Subscription	CBA LAB,	NO	NP-53.9 Small Value Procurement	1st quarter	GOP	210,000.00	210,000.00	ICT Software Subscription
Library and Other Reading Materials Subscription Expenses	LIBRARY,	NO	NP-53.9 Small Value Procurement	1st quarter-4th quarter	GOP	494,800.00	494,800.00	Library and Other Reading Materials Subscription
Procurement of Electronic Books	LIBRARY	NO	Competitive Bidding	2nd quarter	GOP	359,249.00	359249	Procurement of Electronic Books
Other Subscription Expenses	CTHM LAB., GEN-ED, GUIDANCE OFFICE, LIBRARY,	NO	NP-53.9 Small Value Procurement	1st quarter-4th quarter	GOP	343,000.00	343000	Other Subscription Expenses

Other Maintenance and Operating Expenses	ITSO, ADMIN, CITTE, CULTURE & ARTS, RESEARCH, SHS	No	NP-53.9 Small Value Procurement	1st quarter-4th quarter	GOP	71,600.00	71600		Other Maintenance and Operating Expenses
Other Structures Outlay	GENSERV, DEV FEE USG,	NO	NP-53.9 Small Value Procurement	1st quarter-2nd quarter	GOP	1,823,070.00		1,823,070.00	Other Structures Outlay
Machinery Outlay	CEIT LAB., SCIE. PHYSICS LAB., CITTE LAB.,	NO	NP-53.9 Small Value Procurement	1st quarter-2nd quarter	GOP	236,000.00		236,000.00	Machinery Outlay
Office Equipment Outlay	CEIT, CTHM LAB., EXT., GRAD. FEE, MAED, GENSERV,	NO	NP-53.9 Small Value Procurement	1st quarter	GOP	641,197.00		641,197.00	Office Equipment Outlay
ICT Equipment Outlay	BAC, HRMO, CEIT LAB., OASFA, CLINIC COLLEGE, GUIDANCE OFFICE, MIS, DLHS COMPUTER LAB., SHS, GRAD. FEE, USG, INTERNET LAB, MAED, TIMBERLAND, HANDBOOK, CBA LAB, GENSERV, DEV FEE USG, CITTE LAB., SMART CAMPUS, ADMINISTRATION,	NO	Competitive Bidding	1st quarter-3rd quarter	GOP	4,871,295.00		4,871,295.00	ICT Equipment Outlay
Refurbishment of Five (5) Classrooms of CTHM Building	General Services	NO	Competitive Bidding	2nd quarter	GOP	2,278,674.00		2,278,674.00	Refurbishment of Five (5) Classrooms of
Other Machinery and Equipment Outlay	CTHM LAB., EXT., CITTE LAB.,	NO	NP-53.9 Small Value Procurement	1st quarter-3rd quarter	GOP	448,100.00		448,100.00	Other Machinery and Equipment Outlay
Grand Total						40,161,803.67	29,863,467.67	10,298,336.00	

Prepared by:

RYAN CHESTER FONG
Head, BAC Secretariat

Alloted Fund Available:

RITCHIE L. MARISCAL, Ph.D.
Division Chief, Admin and Finance

Recommending Appro:

RAMIL B. CRANTE, Ph.D.
BAC Chairperson

Approved by:

DEOMILA B. MAMAOG, Ph.D.
Campus Director

Approved by:

ROLYN C. DAGUIL, Ph.D.
University President